



CENTRE FOR GRADUATE STUDIES
NATIONAL DEFENCE UNIVERSITY OF MALAYSIA

THESIS SUBMISSION NOTICE

- This form needs to be submitted **not later than three (3) months** before thesis submission date for examination.
- Please enclose **abstract** of the thesis.
- Student must complete Section A and Section B and submit to CGS for further approval.

SECTION A: TO BE COMPLETED BY STUDENT

1. Full Name: _____
2. Matric No.: _____
3. Number of Registered Semesters:
4. Programme: _____
5. Field of Study: _____
6. Faculty: _____
7. Thesis Title (use CAPITAL LETTERS): _____

- This is to inform you that I will submit my thesis for examination three (3) months within three (3) month after the date of this notice.
- I understand that if I fail to submit my thesis within three (3) months, this notice of submission is **considered void** and I will submit a new notice of submission.
- I understand that I am required to pay all **prescribed fees** before submitting the thesis.

 Student's Signature

 Date

SECTION B: SUPERVISOR VERIFICATION

I hereby confirm that _____ (*student's name*)
_____ (*matric No.*) has agreed to submit his/her thesis three (3) months from the
date _____. In this regard, I hereby *endorse/do not endorse the candidate's
intention to submit the draft copies of thesis for examination three (3) months after the date of this notice.

Signature and Official Stamp of Main Supervisor

Date

SECTION C: FACULTY RECOMMENDATION

Recommendation by the Faculty Graduate Studies Committee:

The Faculty Graduate Studies Committee has recommended the appointment of the following External and Internal Examiners:-

(a) Candidates for the INTERNAL EXAMINER (please list according to priority)

Name	Expertise
(1)	
(2)	

(b) Candidates for the EXTERNAL EXAMINER (please list according to priority)

Name	Expertise
(1)	
(2)	
(3)	

Signature and Official Stamp

Dean

Date

Important Notice:-

1. For Master candidates, one External Examiner and one Internal Examiner shall be appointed. The faculty must recommend at least two (2) candidates each for both the External and Internal Examiner.
2. For PhD candidates, two External Examiners and one Internal Examiner shall be appointed. The faculty must recommend at least two (2) candidates for the Internal Examiner and three (3) candidates for the External Examiner.
3. Please enclose CV of the External Examiner.

SECTION D: VERIFICATION BY THE CENTRE FOR GRADUATE STUDIES

Received by:

Signature:

Officer's Name:

Date:
