

APPLICATION CHECKLIST (For office use only)

Applicant's Name : _____

No.	Documents Required	Tick (√)
1	Completed and signed application form (2 copies).	
2	Two (2) copies of passport-sized colour photographs.	
3	Certified copies of degree/equivalent qualifications, full academic transcripts, and professional certificates in Bahasa Malaysia or English. (2 copies)	
4	Certified copies of TOEFL/IELTS/refer to page xx. (2 copies) (For International Students only)	
5	Latest three (3) months bank statement or evidence of financial support. (For Local Students only)	
6	Two (2) copies of research proposal. (Format based on Guidelines for Writing a Research Proposal) For research programme only	
7	Financial Guarantee (For International Students only) <ul style="list-style-type: none"> Letter of undertaking for Scholarship/training award/study loan/financial affidavit 	
8	Two (2) copies of international passport (front page only). (For International Students only)	
9	Any other relevant documents. <ul style="list-style-type: none"> Please state: _____ 	

CONFIRMATION OF RECEIPT OF APPLICATION FORM

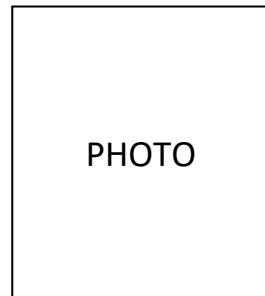
We hereby confirm that the Centre for Graduate Studies, Universiti Pertahanan Nasional Malaysia has received your application form and we have begun processing your application.

Received by: Signature : _____ Officer's Name: _____ Date : _____	Official Stamp:
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APPLICATION FORM FOR GRADUATES STUDIES

* *Please submit the application in 2 copies.*



A. PERSONAL DETAILS

1	Name (as in International Passport or Identification Card)	
2	International Passport No. / IC No.	
3	Date of Birth	
4	Gender	
5	Marital Status	
6	Religion	
7	Disability (if any)	
8	Nationality/Citizenship	
9	Home Address	
9	Correspondence Address (if different from Home Address)	
10	Country of Origin	
11	Contact Number (Home)	
	(Mobile)	
	(Fax)	
12	E-mail	

B. DETAILS OF CANDIDATURE / PROGRAMME APPLIED

Level of study

- Master
- PhD

Mode of Programme

- Research
- Coursework

Mode of study

- Full time
- Part time

1. RESEARCH PROGRAMME (For Research Programme only)

Faculty	NEC Code	Please tick (/)	Faculty	NEC Code	Please tick (/)
Faculty of Defence Science and Technology (FSTP)	481		Faculty of Engineering (FKJ)	520	
	860		Faculty of Defence Studies & Management (FPPP)	340	
	540			310	
	440		Language Center (PB)	140	
	420		Defence Fitness Academy (AKP)	810	
	461				
	462				

**Please refer to Attachment 1 for the list of NEC Code and Field of Study*

Field of study : _____

**Please refer to Attachment 1 for the list of NEC Code and Field of Study*

Proposed Supervisor (if any):

- 1) _____
- 2) _____
- 3) _____
- 4) _____

Proposed Research Title (Please attach a research proposal):

2. COURSEWORK PROGRAMME (For Coursework Programme only)

Faculty	NEC Code	Programme	Please tick (/)
Faculty of Engineering (FKJ)	520	Master of Mechanical Engineering	
	520	Master of Science in Engineering (Aeronautics)	
Faculty of Defence Studies and Management (FPPP)	340	Master of Business Administration (Supply Chain and Logistics)	
	340	Master of Business Management (Defence and Security)	
Faculty of Defence Science and Technology (FSTP)	545	Master of Maritime Technology	

C. ACADEMIC QUALIFICATIONS

1. Details of Degree / Diploma obtained from University / College / other tertiary institutions
**Please attach certified copies of degree/ diploma and academic transcript.*

Name of Institutions	Year of Entry	Year of Graduation	Qualifications obtained	Achivement (CGPA/Result/ Score)

2. Proficiency in English Language. **(For International Student Only)**
 (Minimum score TOEFL : Paper based - 550 , Internet based - 80 , computer based – 213)
 (Minimum score IELTS : Level 5.5)
**Please attach certified copies of relevant certificates.*

Name of Examination / Test	Band / Score	Year Passed
TOEFL <input type="checkbox"/> Paper based <input type="checkbox"/> Internet based <input type="checkbox"/> Computer based		
IELTS		
OTHERS : _____		

3. Other professional qualifications (if any). Please attach certified copies of the relevant certificates.

Qualifications	Year Awarded	Name of Institution

D. WORKING EXPERIENCES (if any)

Date		Position	Employer
From (Year)	To (Year)		

E. RELEVANT RESEARCH EXPERIENCES (if any)

Fields of Research	Year of Research	Name of and Location of Research Institution

F. PUBLICATIONS (if any)

Title of Publication	Author(s)	Year of Publication	Name and location of the Publisher

G. FINANCIAL SUPPORT

- I am Self-Financing. **Please provide financial evidence.*
- I am sponsored by my employer / government of my country **Please provide sponsorship evidence.*
- Study loan fund (Please specify) _____
**Please provide sponsorship evidence.*
- If others, please specify : _____

****Candidate who wish to apply for financial assistance from external agencies/institutions must adhere to the requirement set by the external agencies/institutions.
(Example : Tabung Pelajaran Angkatan Tentera (TAPAT) – students must enroll in Full-Time mode of study)***

H. REFEREES

1st Referee
Name :
Position :
Organisation :
Address :
Telephone Number :
E-mail Address :
2nd Referee
Name :
Position :
Organisation :
Address :
Telephone Number :
E-mail Address :

I. NEXT OF KIN

1st Next of Kin
Name :
Address :
Telephone Number :
E-mail Address :
2nd Next of Kin
Name :
Address :
Telephone Number :
E-mail Address :

J. APPLICANTS DECLARATION

(For local applicants)

- i. I declare that all the information stated in this application form is true and correct.
- ii. I understand that at any time the information or part thereof stated in this declaration is found contrary of facts, the University has the authority to disqualify or, if I am already admitted, to terminate my candidature.

Signature of Applicant

Date

(For international applicants)

- i. I declare that all the information stated in this application form is true and correct.
- ii. I understand that at any time the information or part thereof stated in this declaration is found contrary of facts, the University has the authority to disqualify or, if I am already admitted, to terminate my candidature.
- iii. I understand that as a non-citizen in Malaysia, I will require a Work Permit from appropriate Malaysian authorities in order to be engaged in any form of employment in Malaysia. I also understand that such work permit is not issued to non-citizen who are under Student Visa/Pass.

Signature of Applicant

Date

Update : 01/11/2020

**PUSAT PENGAJIAN SISWAZAH
CENTRE FOR GRADUATE STUDIES**

**GARIS PANDUAN PENYEDIAAN CADANGAN PENYELIDIKAN
(GUIDELINES FOR WRITING A RESEARCH PROPOSAL)**

Permohonan untuk Program Sarjana dan Doktor Falsafah (secara penyelidikan).
Application for Master's and Doctoral Programmes (by Research).

- A. Cadangan Penyelidikan tuan/puan hendaklah mengandungi perkara-perkara berikut dan ditulis dalam Bahasa Inggeris / Bahasa Melayu.

Your Research Proposal must be written in English / Bahasa Melayu. It should consist of the following:

- 1. Title of Research*
- 2. Background of the research*
- 3. Problem Statement / Thesis Statement*
- 4. Aims and Objectives of the research*
- 5. Research Methodology / Research Design*
- 6. Expected significant contribution to new knowledge and applied value of outcome of research*
- 7. References*

- B. Kertas cadangan tersebut hendaklah ditaip atas kertas bersaiz A4 dan tidak melebihi had maksima 10 mukasurat.

Your research proposal must be typed on A4 size paper. The whole proposal should not exceed 10 pages.

Faculty of Defence Science and Technology (FSTP)

NEC CODE	FIELD OF STUDY	NEC CODE	FIELD OF STUDY
481 (Computer science)	<ul style="list-style-type: none"> Computer Science 	440 (Physical science)	<ul style="list-style-type: none"> Physics Chemistry Earth science
540 (Manufacturing and processing)	<ul style="list-style-type: none"> Food processing Applied science Maritime technology 	462 (Statistics)	<ul style="list-style-type: none"> Statistics
860 (Security services)	<ul style="list-style-type: none"> Security services Military and defence 	461 (Mathematics)	<ul style="list-style-type: none"> Mathematics
421 (Biology and biochemistry)	<ul style="list-style-type: none"> Biology and biochemistry 		

Faculty of Engineering (FKJ)

NEC CODE	FIELD OF STUDY	
520 (Engineering and engineering trades)	Electrical and Electronic Engineering <ul style="list-style-type: none"> Antenna Engineering High Voltage Engineering IC Design Material Engineering Sensor, Processor & Controller Artificial Intelligent & Network Engineering Optics Engineering Power Transmission Radar & Satellite Navigation Engineering Renewable Energy Engineering Signal Processing Software Development Wave and Propagation Electrical and Electronic Engineering Technology 	Mechanical Engineering <ul style="list-style-type: none"> Advanced & Smart Materials Combustion & Fuel FEA & CFD Aerospace & Aeronautic Engineering HVAC & Thermal Systems Engineering & Defence technology Ergonomics & Human factors engineering Turbomachinery & Turbocharger Impact & Structural mechanics Materials engineering & Nanotechnology Additive & Advanced Manufacturing Mechatronics Sustainable and Renewable Energy Engineering Engineering dynamics and acoustics Structural integrity & durability Automotive Engineering Weapon System and Platform Instrumentation and Control Engineering
	Civil Engineering <ul style="list-style-type: none"> Engineering, Engineering Technology & Defence structures / materials Geotechnical engineering Water engineering, waste water and environmental engineering Highway and transportation 	<ul style="list-style-type: none"> Project Management Geospatial and GIS Disaster, safety and emergency management CBRNe Green Technology & Sustainable Development

Faculty of Defence Studies and Management (FPPP)

NEC CODE	310 (Social and behavioural science)	340 (Business and administration)
FIELD OF STUDY	<ul style="list-style-type: none"> • Psychology Counselling • Criminology • Demography/ Population Study • Ethnology <ul style="list-style-type: none"> - Ethnicity Ethnography • Sociology • Women Studies • Civics <ul style="list-style-type: none"> - Military & Society • Human Rights • International Relation <ul style="list-style-type: none"> - Strategic & International Relations - East Asian Regional Security - International Humanitarian Law - International Relations - International Security • Peace & Conflict Studies <ul style="list-style-type: none"> - War & Conflict • Political History • Political Science <ul style="list-style-type: none"> - Foreign & Defence Security - Malaysian Defence & Security Policy - Strategic Thought • Politics • Applied Economics • Defence Economy • Financial Economics • International Economics • Human Resources Economics 	<ul style="list-style-type: none"> • Consumer Services • Retailing • Stock-Keeping • Ware-Housing • Wholesaling • Marketing • Advertising • Market Research • Sales & Marketing • Banking & Finance • Business Finance • Finance Theory • Financial Management • Investment Analysis • Investment & Securities • Accounting • Auditing • Book Keeping • Tax Accounting • Administration • Logistic Management • Management Skills • Industrial Relations • Quality Assurance • Human Resource Management • Organisational Theory & Behaviour • Purchasing, Procurement & Contracts • Personnel Administration • Personnel Management • Business Administration • Employment Management • Performance appraisal • Supply Chain Management <ul style="list-style-type: none"> • Quality Management • Recruitment • Training Management • Resources Management <ul style="list-style-type: none"> - Intergrating Military Storage Resources - Resources & Inventory Management - Impact Of Military Culture & Productivity - Support Resources Deployment - Family Development & Resources - Management - Entrepreneur Affair • Business Management

Language Centre (PB)

NEC CODE	FIELD OF STUDY
140 (Teacher training and education sciences)	<ul style="list-style-type: none"> • Education Technology • Practical Pedagogical Courses • Teacher Education • Teacher Training • Education Sciences • Curriculum Development (Theory) • Educational Assessment, Testing and Measurement • Educational Evaluation and Research • Pedagogical Sciences (Education) • Class Teacher Training • Elementary Teacher Training • Secondary Teaching • Teacher Training, Theoretical Subjects eg. English, Mathematics and History

Defence Fitness Academy (AKP)

NEC CODE	FIELD OF STUDY	
810 (Personal services)	<ul style="list-style-type: none">• Sport Coach Education• Sport Coaching Performance• Sport Coaching Technology• Sport Exercise Physiology• Sport Biomechanics• Motor Learning and skill acquisition• Physical Conditioning• Sport Psychology	<ul style="list-style-type: none">• Sport Coaching Management• Sport Technology• Sport Biomechanics• Sport Nutrition and Performance• Physical Training in Sport• Motor Learning and skill acquisition• Sport Management